VINCENNES UNIVERSITY JASPER CAMPUS

Summer 2008 Registration Information

ADVISING/REGISTRATION: Students attending VU Jasper during Spring 2008 must have their schedules approved by their advisor. Your advisor will help you select your classes. Your advisor will complete your registration and provide you with a copy of your class schedule. You cannot register by phone.
ALL FINANCIAL OBLIGATIONS TO THE UNIVERSITY, INCLUDING THOSE FOR SPRING 2008, MUST BE MET BEFORE REGISTRATION CAN BE COMPLETED.

Registration for current (Spring 2008) VU Jasper students begins Monday, March 10th.

Registration for students not currently attending VU Jasper Campus begins Monday, March 31st
New students will be advised by admissions personnel.

Transient students (those attending elsewhere during the school year) should have a permission letter from their advisor or registrar for the class(es) they wish to take and have all prerequisites for the class(es). Transcripts are required for proof of prerequisites. Another person may register for you, as long as all pertinent information (SS#, etc.) is provided and payment is made at the time.

Students in off-campus classes may register in person at the VU Jasper Campus Administrative Office or by mail. (See listing for courses in Lawrence, Martin, Orange, Perry, and Pike Counties)

PLACEMENT TESTING: All new students must take a placement test prior to registration. *(Transfer students may be exempt based on previous college credits. Please check with the Admissions Office.)* There is no charge for the placement testing and results are available immediately. Appointments for the testing are required.

Placement testing times are Tuesdays at 9:00 a.m. and on Thursdays at 1:30 p.m.
Evening testing is available at 5:30 p.m. on the following dates:

Monday, March 31st Monday, May 5th Wednesday, May 28th

ADMINISTRATIVE OFFICE HOURS: REGISTRATIONS WILL NOT BE TAKEN BY TELEPHONE.

March 2 – April 11	Monday through Friday 8:00 a.m. – 4:30 p.m.
April 13 – May 2	Monday through Thursday 8:00 a.m. – 6:30 p.m.; Friday 8:00 a.m. – 4:30 p.m.
May 5 – May 30	Monday through Friday 8:00 a.m. – 4:30 p.m.
Saturday, May 31	9:00 a.m. - Noon
June 2 – July 25	Monday through Thursday 8:00 a.m. – 6:30 p.m.; Friday 8:00 a.m. – 4:30 p.m.

The University will be closed on Friday, March 21st, Monday, May 26th and Friday, July 4th.

COST AND PAYMENT: Tuition is $126.20 per credit hour for Indiana residents and is due at registration. Tuition rate for non-residents of Indiana is $306.52 per credit hour. Bachelor degree upper level courses are $145.78 per credit hour Indiana resident and $355.44 per credit for non-resident. One-half of tuition is due May 23rd or at registration after that date. The balance is due on June 27th. Some courses have additional fees. A complete list of fees is available in the Administrative Office. Students applying for financial aid must complete a special summer application form once they have registered for classes.

In order to receive a REFUND because of a withdrawal, you must officially withdraw by completing the withdrawal form available in the Administrative Office. The following rates apply during the summer:

REGULAR SESSION

100% refund for withdrawal	June 2, 3, 4
75 % refund for withdrawal	June 5, 6
50% refund for withdrawal	June 7, 8, 9, 10
25% refund for withdrawal	June 11, 12, 13
No refund	after June 14

TEXTBOOKS: Textbooks will be available for purchase beginning May 27th. Books for the Nursing Term can be purchased the first day of classes. Books for classes at Community Learning Centers in Lawrence County, Martin County, Perry County, Pike County and Orange County will be available at the first class meetings.

CALENDAR:	**REGULAR SESSION**
CLASSES BEGIN	Monday, June 2
Independence Day recess	Friday, July 4
Last day to withdraw without special permission	Friday, July 11
Term ends after classes on	Friday, July 25

Vincennes University reserves the right to cancel classes for which there is insufficient enrollment.