

## **CRIMINAL HISTORY AND DRUG SCREENING POLICY**

### **CRIMINAL HISTORY POLICY**

The Department of Nursing requires that all applicants selected for admission submit a criminal history report. Applicants should be aware that any previous or current conviction of a crime or treatment for substance abuse may result in ineligibility to be admitted to the VU Nursing Program(s) and/or affect the ability to be licensed as nurse.

The determination to take the licensure exam will be made by the Indiana State Board of Nursing. More information about the Indiana State Board of Nursing Licensure Laws and Regulations may be found on the Indiana Professional Licensing Agency's website at <http://www.in.gov/pla>.

### **Vincennes University Department of Nursing Criminal History Procedure**

Applicants selected for admission to any Nursing Program at Vincennes University are required to submit a criminal history report from [Castlebranch.com](http://Castlebranch.com). The directions for submitting this report will be included in the acceptance material to all students selected for admission to the program. Admission to the program is dependent upon a satisfactory review of the criminal history report as determined by the Department of Nursing Admissions Committee.

Applicants are responsible for the cost of the criminal background screen from the required Nursing Department vendor. Applicants should be aware that authorization of the criminal history background check automatically releases the results to the Department of Nursing. The results may be shared with affiliating agencies that provide clinical experiences. In accordance with clinical agency policies, if a student is denied clinical placement by the clinical agency due to criminal history information, the student may be denied admission and/or be dismissed from the program.

Applicants with any type of felony conviction are not eligible for admission to the nursing programs. Additionally, applicants with a misdemeanor conviction involving battery, neglect, abuse, assault, criminal sexual misconduct, or theft will not be admitted to the program. Other accounts of criminal history may also be grounds for prohibiting admission, but will be considered on a case by case basis. Applicants may be asked to submit a letter of explanation, letters of reference, court documents, and/or other information to the Department of Nursing. The Nursing Admissions Committee will review the case and make a determination regarding admission to the Vincennes University Nursing Program. Any applicant or current student with a pending criminal court case/charge will be required to submit information to the Department of Nursing. Eligibility for admission/continued enrollment in the Nursing Program will be determined by the Department of Nursing.

If the Department of Nursing Admissions Committee denies the applicant's admission into the Nursing Program, the applicant may appeal the decision in writing in accordance with the University's Student Grievance Policy. Appeals must be addressed to the Department of Nursing Admissions Committee and received by the deadline provided by the Nursing Department.

Approval for admission to the VU Nursing Program does not guarantee approval by the State Board of Nursing to take the licensure (NCLEX) exam.

### **DRUG SCREENING POLICY**

All applicants selected for admission to the Associate of Science in Nursing, Practical Nursing, or ASN Completion Concentration for LPNs, are required to submit a 10 panel drug screening prior to beginning courses. Instructions for the drug screening will be provided to applicants that have been selected for admission to the program. A positive drug screen will result in denial of admission to the program.