

Vincennes University Police
1002 N. First Street
Vincennes, IN 47591
Tel. 812.888.5555 / Fax 812.888.5144



Police Service Request
Application/Request for Police Service related to
Special Events held on or around campus

Service requested by

Last Name	First Name	M.I.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Mailing Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Work Phone Number	Mobile Phone Number	Email Address	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Event Information

Department or Student Group		Event Name	
<input type="text"/>		<input type="text"/>	
Event Type		Event Location	
<input type="text"/>		<input type="text"/>	
Date of Event	Event Start Time	Event End Time	Estimated Attendance
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Onsite Supervisor	Supervisor Mobile Phone	Supervisor Email Address	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Alcohol Present?	Will money be collected onsite?	Could the event elicit emotional response or be considered controversial?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If outside, Has an alternate rain site been schedules and approved?		If yes, What is the alternate site location?	
Yes <input type="checkbox"/> No <input type="checkbox"/>		<input type="text"/>	
Number of Police Officers	Number of Campus Safety Officers	Security Metal Detection wanted?	
<input type="text"/>	<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Office Information

SE/Project Number	Event Hours	Total Police/Security manpower hours
<input type="text"/>	<input type="text"/>	<input type="text"/>