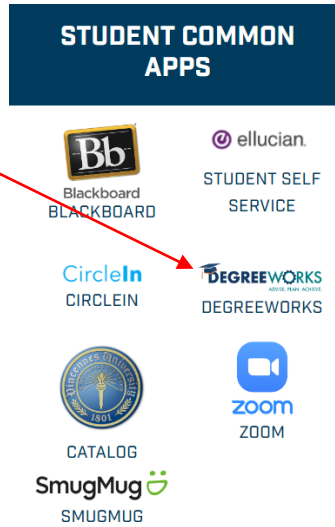
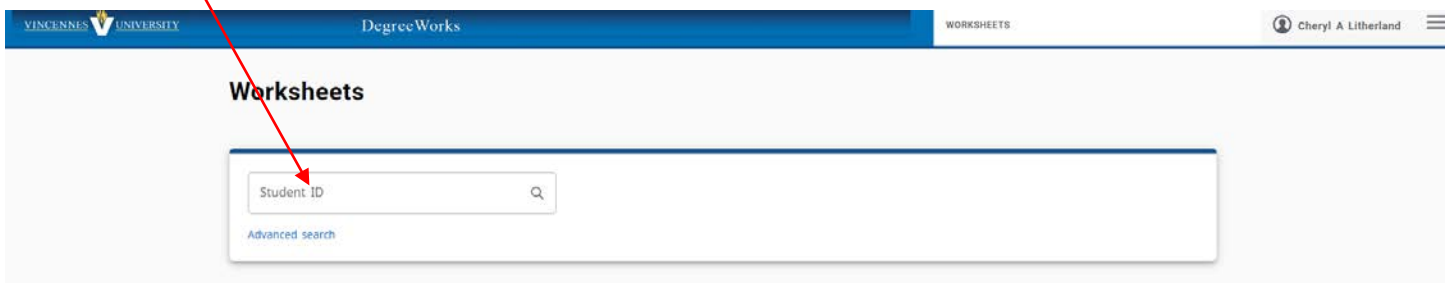


# How to access & Print Degreeworks

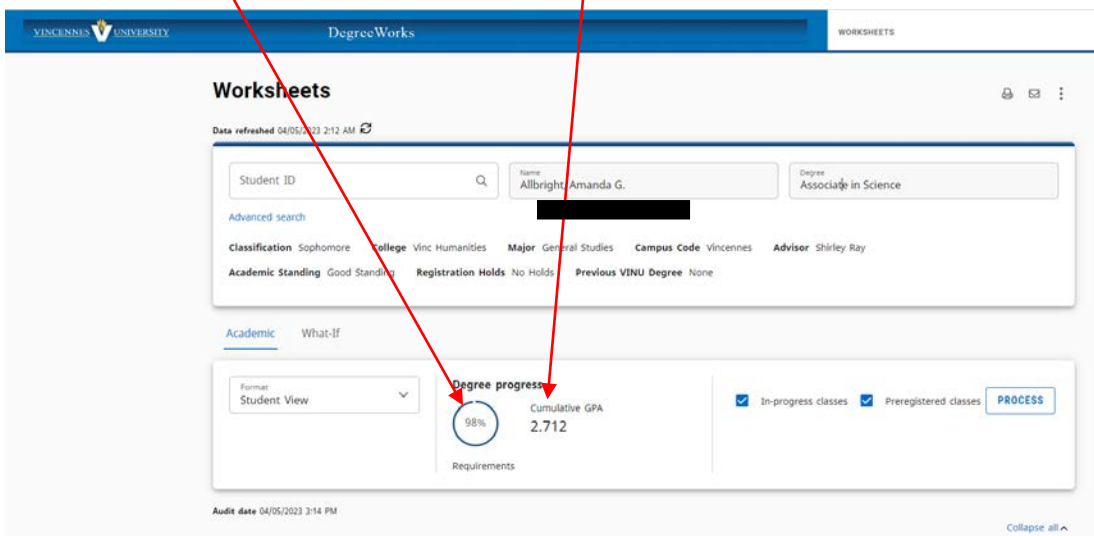
1. Log into your MyVU account
2. Click on Degreeworks



3. Type in you're A number and hit the Enter key on your keyboard.










4. Click the process button to ensure your information is current.
  - Here you can see your current GPA
  - and the % f your degree you have already completed.











5. As you scroll down the page, you will be able to see the classes completed, classes not completed (this includes classes with W, WF, F, and sometimes D), and classes in progress.

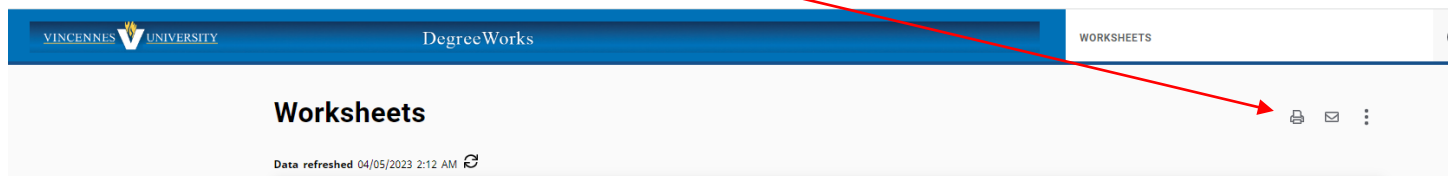
**Legend**

 Complete	 Not complete
 Complete (with classes in-progress)	 Nearly complete - see advisor
 Prerequisite	 Any course number
 Repeated class	

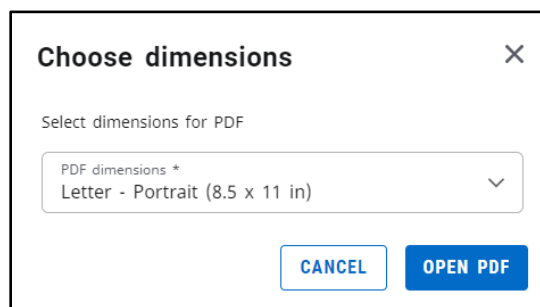
6. Example of classes recorded

	COMPOSITION REQUIREMENT: 3 CREDIT HOURS					
	Select English Comp I or Rhetoric and Research	ENGL 101	English Composition I	B	3	Fall 2021
	MATHEMATICS REQUIREMENT: 3 - 5 CREDIT HOURS					
	Select 1 MATH Course	MATH 103	Quantitative Reasoning	B	3	Fall 2021
	SPEECH REQUIREMENT: 3 CREDIT HOURS					
	Select Speech or Interpersonal Communication	COMM 143	Speech	B+	3	Spring 2022
	LAB SCIENCE REQUIREMENT: MIN 4 CREDIT HOURS					
	Earth Science and Lab	GEOS 100	Earth Science	B	3	Spring 2022
		GEOS 100L	Earth Science Laboratory	B	1	Spring 2022

7. To print your degreeworks plan  
 8. Click the print icon in the top right of your screen



9. Choose the size you want to print and click open PDF on the pop up window



10. Follow the print directions for your computer and print your degree plan.